



# Lewis-Mason-Thurston Area Agency on Aging

4419 Harrison Ave NW  
Olympia, WA 98502-2539

Area Agency on Aging

Phone: (360) 664-2168 • Fax: (360) 664-0791 • [www.lmtaaa.org](http://www.lmtaaa.org)

Lewis-Mason-Thurston Area Agency on Aging  
**Council of Governments**  
Meeting Minutes  
December 22, 2011

## **Members Present**

Commissioners Ron Averill, Steve Bloomfield, and Cathy Wolfe

## **Members Absent**

None

## **Staff Present**

Julie Dasso-Moore and Dennis Mahar

## **Guests Present**

Sandy Gould, Advisory Council Chair

## **Opening and Introductions**

Commissioner Averill called the meeting to order at 9:20 am and introductions were made.

## **Approval of Minutes and Agenda**

Commissioner Bloomfield moved to approve the minutes of the December 7, 2011 meeting. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Commissioner Wolfe moved to amend the agenda of the December 22, 2011 meeting to add consideration of an amendment to our Chronic Care Management contract with the Department of Social and Health Services and an Interlocal Agreement and Bylaws update with the Washington Counties Insurance Pool to Section III, Contracts and Amendments. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

## **Contracts and Amendments**

Based on the recommendation of the Director, Commissioner Wolfe moved to approve an amendment to our Legal Services contract with Northwest Justice Project in order to extend the period of performance. The period of performance is extended for an additional year from January 1, 2012 to December 31, 2012. The hourly rate remains unchanged at \$98.00 per hour and the ceiling award remains unchanged at \$47,482.00. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve an amendment to our Adult Day Care contract with Senior Services for South Sound in order to extend the period of performance. The period of performance is extended for

an additional year from January 1, 2012 to December 31, 2012. The daily rate remains unchanged at \$40.00 and the ceiling award remains unchanged at \$45,550.00. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve an amendment to our Nutrition contract with Senior Services for South Sound, in order to increase the contracted ceiling award and to extend the period of performance. The original ceiling award is to be increased by \$2.00 for a new ceiling award of \$364,263.00. Broken out: NSIP funds have increased by \$2.00; OAA funds have remained the same. The period of performance is extended for an additional year from January 1, 2012 to December 31, 2012. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve an amendment to our Transportation contract with Catholic Community Services, in order to extend the period of performance. The ceiling award will remain the same at \$62,400.00. The period of performance is extended for an additional year from January 1, 2012 to December 31, 2012. The motion was then amended to extend the period of performance from January 1, 2012, through June 30, 2012, at half the ceiling award. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Bloomfield moved to approve an amendment to our Nutrition contract with Catholic Community Services, in order to increase the contracted ceiling award and to extend the period of performance. The original ceiling award is to be increased by \$10,911.00 for a new ceiling award of \$267,113.00. Broken out: NSIP funds have increased by \$10,911.00; OAA funds have remained the same. The period of performance is extended for an additional year from January 1, 2012 to December 31, 2012. The motion was then amended to extend the period of performance from January 1, 2012, through June 30, 2012, at half the ceiling award. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Bloomfield moved to approve an amendment to our Transportation contract with Mason County Transportation Authority in order to extend the period of performance. The ceiling award will remain the same at \$29,190.00. The period of performance is extended for an additional year from January 1, 2012 to December 31, 2012. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Bloomfield moved to approve an amendment to our contract for Kinship Respite Care with the Department of Social and Health Services extending the period of performance through November 15, 2012. There is no change to the ceiling award. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve an amendment to our Kinship Respite Care contract with Family Education and Support Services in order to extend the period of performance. The period of performance is

extended for an additional nine months from January 1, 2012 to September 30, 2012. The ceiling award remains unchanged at \$19,000.00. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract for Family Caregiver Support Services with Family Education and Support Services in an amount not to exceed \$14,975.00 for the period of January 1, 2012 to December 31, 2012. Commissioner Bloomfield seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Bloomfield moved to approve an amendment to our Chronic Care Management contract with the Department of Social and Health Services to extend the period of performance through June 30, 2012. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Bloomfield moved to approve the Washington Counties Insurance Pool Interlocal Agreement and Bylaws, and the Washington Counties Insurance Fund Trust Agreement and Bylaws effective January 1, 2012. Commissioner Wolfe seconded the motion. The motion passed 3-0.

### **Advisory Council Update**

The Advisory Council met in Olympia on December 7, 2011. The Council had an election of officers for 2012, reelecting Sandy Gould as Chair and Gwen Gadberry as Vice-Chair. The proposed contracts for nutrition, transportation, legal services and adult day care for 2012 were discussed. Also discussed was the impact that the recent legislative outcomes may have on senior programs. The Holiday Luncheon was held after the meeting where Steve Clark, Roberta Gray, Mike Freeman and Pat Lisoskie received appreciation for their six years of service to the Area Agency on Aging while serving on the Advisory Council.

### **Director's Report**

State Budget Update – Director Mahar reported that the Legislature did not take any action to cut the programs in aging and long term care during their recent Special Session.

Federal Budget Update – Director Mahar reported that the Federal Budget is also indicating reduced cuts to aging and long term care funding sources. Reductions being made are to trainings and administrative services.

Area Plan Budget Approved – Director Mahar reported that the Aging and Disabilities Services Administration approved our Area Plan Budget for 2012.

2011 Monitoring Completed – Director Mahar reported that we have received the final monitoring report from the Department of Social and Health Services with very high marks.

Home Care Contract Amendments – Director Mahar reported that the Department of Social and Health Services will be modifying the rules guiding home care agencies. The

Director will be signing and authorizing the amendments to our contracts with the Korean Women's Association, ResCare HomeCare, and Catholic Community Services for changes in home care reimbursement rates.

Regional Health Cooperative – Director Mahar reported that the Agency will be participating in the Regional Health Cooperative (RHC). The RHC is a think tank for identifying opportunities to share information within our communities and transition into the managed care model.

N4A Legislative Conference – Director Mahar reported that the National Association of Area Agencies on Aging (N4A) will be having the Aging Policy Briefing and Capitol Hill Day on April 16-17, 2012 in Washington, DC.

### **Items From the Floor**

None

### **Approval of Vouchers**

Based on the recommendation of the Director, Commissioner Wolfe moved approval of the following vouchers:

Batch of 12/12/2011 beginning with 506034 and ending with 506116 consisting of 39 voucher(s) (non-contiguous) in the amount of \$4,641.50;

Batch of 12/12/2011 beginning with 506104 and ending with 506104 consisting of 1 voucher(s) (contiguous) in the amount of \$391.68;

Batch of 12/12/2011 beginning with 506105 and ending with 506107 consisting of 2 voucher(s) (contiguous) in the amount of \$1,479.13;

Batch of 12/12/2011 beginning with 506111 and ending with 506114 consisting of 4 voucher(s) (contiguous) in the amount of \$29,545.24;

Batch of 12/12/2011 beginning with 506117 and ending with 506181 consisting of 18 voucher(s) (non-contiguous) in the amount of \$27,013.91

Batch of 12/12/2011 beginning with 506188 and ending with 506193 consisting of 5 voucher(s) (non-contiguous) in the amount of \$472.21;

Batch of 12/19/2011 beginning with 507309 and ending with 507315 consisting of 5 voucher(s) (non-contiguous) in the amount of \$475.36;

Batch of 12/19/2011 beginning with 507332 and ending with 507333 consisting of 2 voucher(s) (contiguous) in the amount of \$3,289.02;

Batch of 12/19/2011 beginning with 507337 and ending with 507356 consisting of 15 voucher(s) (non-contiguous) in the amount of \$45,603.44;

Batch of 12/19/2011 beginning with 507451 and ending with 507501 consisting of 11 voucher(s) (non-contiguous) in the amount of \$4,509.15

Batch of 12/19/2011 beginning with 507503 and ending with 507517 consisting of 10 voucher(s) (non-contiguous) in the amount of \$836.40.

112 vouchers totaling \$118,257.04

Commissioner Bloomfield seconded the motion. The motion passed 3-0.

**Adjournment**

The meeting was adjourned at approximately 10:10 a.m. The next meeting of the Council of Governments will be January 26, 2012 at 2:00 pm in the Olympia office, 4419 Harrison Ave NW, Olympia, WA 98502.

**Approved:** \_\_\_\_\_

**Submitted by:** \_\_\_\_\_