



Area Agency on Aging

Lewis-Mason-Thurston Area Agency on Aging

4419 Harrison Ave NW
Olympia, WA 98502-2539

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December 8, 2011

Dear Interested Person:

LMTAAA currently has an opening for a Family Caregiver Resource Manager. Enclosed is a job description and application form.

The Lewis-Mason-Thurston Area Agency on Aging (LMTAAA) is a local governmental agency which receives federal and state funds to plan, advocate for, develop, coordinate, and support a comprehensive and coordinated service delivery system for the elderly, as well as some disabled adults, in the three county area. This position provides screening, assessment, consultation, service authorization and linkage, plan development and outreach to unpaid family caregivers.

The LMTAAA provides a wide variety of benefits to its employees; including a choice of health plans, vision, dental and life insurance for the employee, dependent coverage under these insurance plans within a monthly allowed allocation or at the employee expense, retirement benefits under the Public Employees Retirement System (PERS), 15 holidays per year, 13 hours per month of alternate leave, and optional Employee Assistance and Deferred Compensation programs. LMTAAA has a 10-step salary schedule. The range for this position is \$3,142 to \$4,180 per month, initial placement depending on qualifications.

If after reviewing the enclosed information you would like to be considered for a position, please return a completed application, a resume and a cover letter, listing three professional references. Incomplete applications may not be considered. The position is open until filled. Thank you.

Sincerely,

Marilyn Trent
Direct Services Manager

Enclosures