



LEWIS-MASON-THURSTON AREA AGENCY ON AGING

 LMTAAA.org

 (360) 664-0791

 (360) 664-2168

Lewis-Mason-Thurston Area Agency on Aging **Special Meeting of the Council of Governments** Meeting Minutes via Teams Teleconference & In Person

October 25, 2024, 3:00pm

Members Present:

Commissioner Sharon Trask, Chair, Mason County; Commissioner Gary Edwards, Thurston County.

Members Absent:

Commissioner Sean Swope, Vice-Chair, Lewis County

Staff Present:

Nicole Kiddoo, Executive Director; Mary Beth Mercer, Chief Human Resources Manager; Emily Palguta, Case Management Supervisor; Lisa Bachmann, Sr. Executive Assistant.

Guests Present: N/A

Call to Order:

Commissioner Trask called the meeting to order at 3:00 pm

Opening/Introductions:

Introductions were made by all who attended.

Public Comments:

There were no public comments.

Executive Session:

There was no Executive Session.

Approval of Draft Agenda & Minutes (out of order)

A motion was made by Commissioner Trask to approve the October 24, 2024 draft agenda. The motion was seconded by Commissioner Edwards. A vote was taken and carried unanimously.

Lewis County
1651 S. Market Blvd.
Chehalis, WA 98532

Mason County
2008 Olympic Hwy. N
Shelton, WA 98584

Thurston County (main office)
2404 Heritage Ct. SW
Olympia, WA 98502



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Motion - Approval of Union Contract & Memorandum of Understanding (MOU):

Commissioner Trask entertained the motion that base upon the recommendation of the Executive Director, I move to approve the proposed 2024-2027 Contract and MOU bargained between Lewis-Mason-Thurston Area Agency on Aging and Local 618-A of the Washington State Council of County and City Employees with the provisions to be applied to represented agency employees effective January 1, 2025. Commissioner Edwards moved to approve the motion, and it was seconded by Commissioner Trask. The motion passed unanimously.

Motion – Approval of COLA increase for Non-Represented Staff:

Commissioner Trask entertained the motion that based upon the recommendation of the Executive Director, I move to approve the proposed 3% COLA, recommended targeted wage increases, and \$500 “retention incentive payment” for non-represented agency employees effective January 1, 2025. Commissioner Edwards moved to approve the motion, and it was seconded by Commissioner Trask. The motion passed unanimously.

Motion – Executive Director Compensation:

Commissioner Trask entertained the motion that based on their recommendation, the Executive Director’s salary be increased by an additional 4.5%, effective January 1, 2025. Commissioner Edwards moved to approve the motion, and it was seconded by Commissioner Trask. The motion passed unanimously.

Adjournment:

Commissioner Edwards made a motion to adjourn the meeting. The motion was seconded by Commissioner Trask and the meeting adjourned at 3:15 pm.

Minutes Submitted by:

Lisa Bachmann, Sr. Executive Assistant, 10/25/24

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